



# October 24, 2023 ABF BOD Meeting Minutes

Trial - Downtown College Preparatory  
Oct 24, 2023 at 7:30 PM EDT  
@ 1400 Parkmoor Ave., San Jose, CA 95126

## **Attendance**

### **Present:**

Members: Darcie Green, Mary Curtis, Josue Fuentes, Kathryn Hanson, Raylene Hernandez, Marc Ketzler, Kathy Yates

### **Absent:**

Members: Maria Arellano, John Koeplin, Khanh Russo

Public Comments and Addressing the Board

 [Teleconferencing Locations, Public Comments, and Addressing the Board.pdf](#)

## I. PRELIMINARY

- A. The meeting was called to order by the board president at 4:38 pm

## II. CONSENT AGENDA ITEMS

### A. MINUTES DCP BOD SCHEDULED MEETING

First Motion: Kathy Yates  
Second Motion: Kathryn Hanson  
Vote passed.

 [September 26, 2023 ABF BOD Meeting Minutes.pdf](#)

 [Vote to Approve September 26, 2023 Minutes](#)

## III. COMMUNICATIONS

- A. BOD Chair Report
- B. CEO Report (Presenters: Pete Settelmayer)

Pete revisited the Diversity, Equity and Inclusion (DEI) pledge the board members took earlier in the year. He discussed the importance of personal accountability and centering the DEI structure in our work. He then described our partnership with Edgility to support our strategic planning efforts in a way that is inclusive, equitable and mindful of DCP's longer term future. The process will codify talents, resources and timeline needed to meet organizational goals. Pete also informed the board that we are working with Moss Adams to fast track audit after a late start due to our prior audit firm.

 [CEO report Sept 24.pptx.pdf](#)

## IV. ITEMS SCHEDULED FOR INFORMATION

A. BUSINESS

1. Enrollment Report--- Esmeralda Alcaraz (Presenters: Esmeralda Alcaraz)

- ECMS - 240 (+1)
- EPHS - 461 (-2)
- ARMS - 257 (-3)
- ARHS - 207 (-1)

Still Enrolling

- ECMS - 5th (waitlist 6th, 7th, 8th\*)
- EPHS - 9th (waitlist 10th, 11th, 12th)
- ARMS - 6th, 7th, 8th
- ARHS - 9th, 10th, 11th, 12th

Applications for 24-25 school year open November 1.

 [Enrollment Update BOD October 2023.pdf](#)

2. On Campus Police Policy Review--- Ruth Wamuyu Schriver

Further discussion about the policy. Discussion included topics like:

- Ensuring our students rights, safety and humility are secured and protected
- Ensuring that we are staying in legal guidelines
- Making the policy more direct, and less interpretive

The board is planning to vote on the policy in November, but may defer if there is further discussion necessary.

 [Draft Police on campus policy \(4883-2592-6236.v2\) \(2\).pdf](#)

3. SBEU Sunshine Articles--- Bailey Ellis-Wiard

South Bay Educators United (SBEU) brought to attention to articles that will be re-opened during the 2024-25 contract discussion. Those two articles are:

- Article 9: Leaves of Absence
- Article 10: Work Year/ Hours

 [Reopener Sunshine Document \(1\).pdf](#)

B. ACADEMICS: No items at this time.

C. PERSONNEL: No items at this time.

D. PUPIL SERVICES/STUDENT AFFAIRS: No items at this time.

V. ITEMS SCHEDULED FOR ACTION

A. BUSINESS

1. Vote to Approve New Board Member--- Pete Settlemayer

First Motion: Darcie Green

Second Motion: Raylene Hernandez

Motion Passes. Cuitlahuac Ramirez is now an official ABF Board Member.

 [Vote to Approve New Board Member \(Cuitlahuac\)](#)

B. ACADEMICS

1. Academic Integrity Board Policy Approval--- Lynnette Hawkins  
(Presenters: Lynnette Hawkins)

First Motion: Josue Fuentes  
Second Motion: Kathy Yates  
Vote passes.

 [Academic Integrity BP.pdf](#)

 [Vote to Approve Academic Integrity Board Policy](#)

C. PERSONNEL: No items at this time.

D. PUPIL SERVICES/STUDENT AFFAIRS: No items at this time.

VI. Closed Session

6:09 pm

A. Performance Evaluation, Title: CEO

VII. PUBLIC SESSION

A. Reconvene to Open Session

6:33 pm

B. Public Report on Actions Taken During Closed Session

1. Board Chair: Required Oral Report Regarding Performance Evaluation of  
Chief Executive Officer

Discussion only.

VIII. ADJOURNMENT

A. The meeting was adjourned by the board president at

6:34 pm